# cyllid myfyrwyr cymru student finance wales



## 2025/26



# **Continuing Students Application** for Student Finance

We welcome applications in Welsh. If you would prefer to apply in Welsh, a Welsh version of this form is available. Applying in Welsh will not delay your application. You can also apply online at: www.studentfinancewales.co.uk

Your forename(s)

Your surname

You should complete this form if you are continuing study on one of the following courses:

- a full-time or sandwich course of higher education;
- a diploma or degree course in a health related discipline and you are eligible to apply for an **income** assessed bursary from the National Health Service (NHS), Department of Health (DoH) or Student Awards Agency Scotland (SAAS) excluding the social work bursary;
- a full-time distance learning course that started on or after 1 September 2012 (You are unable to apply for a Maintenance Loan or a Welsh Government Learning Grant); or
- a full-time Initial Teacher Education (ITE) course.

We have provided guidance notes to help you so please refer to these each time you see this icon. <sup>↑</sup>n

You will have to send evidence with your application whenever you see this icon. Details about the evidence we need can be found in the guidance notes.



Before completing this form, you should read the Privacy Notice on page 14 of the accompanying notes.

You may be eligible for a bursary or scholarship. In order for a university or college to determine and pay any bursary or scholarship to which you may be entitled, we will share some of your personal, financial and course details as well as information about your eligibility for student finance with them. For more information about this, read our Privacy Notice.

Please contact the university or college if you require further information about their bursaries and scholarships.

#### **Deadline**

To make sure you receive your first payment at the start of term, you must return this form and all of the evidence we need by 27 June 2025.

We will do our best to process your application as soon as possible, however if the deadline date has passed, your first payment may not be ready for the start of term.

If your application form is returned more than 9 months from the start of your academic year it won't be processed, and you may lose your full entitlement to student finance for this academic year.







## Section 1 - finance available

## All students can apply for the following student finance by completing this form: n

- Maintenance Loan
- Tuition Fee Loan
- Parents' Learning Allowance
- Adult Dependants' Grant
- Travel Grant

- Disabled Students' Allowance
- Childcare Grant
- Travel Grant
- Special Support Grant
- Welsh Government Learning Grant.

## If you started your course before 1 August 2018 you may be eligible for a Fee Grant. n

Your Tuition Fee amount will be paid directly to your university or college in three instalments. You will be liable for your Tuition Fee Loan from the first day of each term. For more information on how your Tuition Fee Loan is paid and how liability has changed please refer to page 8 of the guidance notes.

You can find more detailed information on what is available and what you might be entitled to by going to: www.studentfinancewales.co.uk

### What if I have questions?

If you have questions you can:

- visit: www.studentfinancewales.co.uk or
- call us on 0300 200 4050

#### Where do I send my form?

Return this form to: Student Finance Wales

PO Box 211

**Llandudno Junction** 

**LL30 9FU** 



Remember to pay the correct postage.

## Section 1 - finance available

### Continued

### You can apply in 5 easy steps

(Depending on your circumstances you may not need to complete all of the steps)

## Step

#### For all students

# 1

- Complete sections 2-4.
- Remember if you are applying for a loan you need to tell us how much you want by completing the Loan Request section on page 11.
- You do **not** need to complete section 4 if you are **only** applying for a Tuition Fee Loan and/or a
  Fee Grant.



If you **only** want to apply for a Tuition Fee Loan, Fee Grant or a reduced rate of Maintenance Loan you can go directly to **Step 5**. If you started a full-time distance learning course on or after 1 September 2012 you are unable to apply for a Maintenance Loan or a Welsh Government Learning Grant.

# Step

### For students who want to apply for student finance based on household income

- Complete sections 5 and 6.
- If you think you qualify for Special Support complete section 7.

## Step

### For students who have any dependants



- Complete section 8.
- You should complete this section if you have any children or adult dependants and want to apply for financial help in relation to them.
- 1

If you are a single independent student go to **Step 5**.

# Step

#### For students who want to apply for student finance based on household income

- Complete section 9.
- Depending on your answers in section 9 you may need to ask your **parent(s) or partner** to provide details about their income in section 10 so we can work out what your full entitlement to student finance will be.

## Step

#### For all students

5

Make sure that you have read, signed and dated the Terms and Conditions on pages
 18 and 19. If you asked someone to complete section 10, make sure that they have signed their declarations on page 28.

#### Other student finance available

## Childcare Grant (CCG) n

If you want to apply for CCG you'll need to:

- · complete and return this form and
- complete an Application For Help With Childcare Costs (CCG1).

You can download the CCG1 form at:

#### www.studentfinancewales.co.uk

Tick the box below if you want us to send you a CCG1 form instead.

Send me a CCG1 form

### **Disabled Students' Allowance (DSA)**



If you want to apply for DSA you'll need to:

- complete and return this form and
- complete a Disabled Students' Allowance Application Form (DSA slim).

You can download the DSA slim form at: www.studentfinancewales.co.uk

Tick the box below if you want us to send you a DSA slim form instead.

Send me a DSA slim form

# Section 2 - personal details

	Customer Reference Number
	Personal details
a	Title Mr Mrs Miss Ms
	Forename(s)
	Surname
	Any previous names you may be known by
	Sex Male Female
	Date of birth
	Contact details
b	All correspondence we issue will be sent to this address. You can update your address at any time by logging into your online account or by calling us.
	Contact address
	Postcode
	Contact phone number
	Mobile phone number
	Email address
	What language would you like us to use on the letters we send you?  English  Welsh

# Section 2 - personal details

# Continued

Current relations	iip status	
Tick one box below. If	your circumstances haven't changed since last year's application	n

you don't need to send us evidence.	
Single	
Living with a partner n	
Married/civil partnership	Please give the date of marriage/civil partnership
Separated (e	
Divorced/dissolved civil partnersh	nip <mark>fe</mark>
Widowed/surviving civil partner	

## **Armed Forces**

Are you a member of the Armed Forces serving outside Wales? [n] e	Yes	No
Are you a family member of someone in the Armed Forces serving outside Wales? (for example: spouse or child) n	Yes	No

a	University or college detail University or college name and a					
			Po	ostcode		
	UCAS personal identification nur UCAS university or college code UCAS campus code (if applicable					
b	Course details  Will you be studying at exactly the exactly the same course that you		-	<del>-</del>	Yes	No
	Course name n  If you are following a combined s	studies or modu	lar cour	rse, please list all	subjects b	eing studied.
	UCAS course code					
	Qualification you expect to gain (for example, BSc Physics)					
	Course start date	Month Year				
	Course end date	Month Year				
	Course length (years)					
	Year of course	Foundation First year		Third year Fourth year		
	Is this the final year of your course?	Second year		Other (give detai	iis)	
	Full tuition fee amount for n this academic year	£				

### Continued

If the course is franchised to another university or college, give their address below

#### Postcode

### Course type (please tick one box):

Full-time undergraduate

C

d

Full-time postgraduate Initial Teacher Education (ITE)

Full-time foundation degree

Full-time involving a placement (sandwich course)

Full-time distance learning n e

Did you start your course before 1 August 2018 and have a disability which prevents you from attending your university/college in person?

Yes

No

In this academic year are you eligible to apply for any bursary, excluding a social work bursary from any of the following? n fe

- National Health Service (NHS)
- Department of Health (DoH)
- Student Awards Agency Scotland (SAAS)

If 'Yes', is this bursary:

Yes No

Non-income assessed

Income assessed

### **Term details**

Where will you live during this academic year?

Term 1 Living with parent(s) Elsewhere or own home

Term 2 Living with parent(s) Elsewhere or own home

Term 3 Living with parent(s) Elsewhere or own home

## Continued

	you spend most of your time thi			
Term 1	University or college	Study abroad	Work placement	
Term 2	University or college	Study abroad	Work placement	
Term 3	University or college	Study abroad	Work placement	
	if you have ticked	'University or college' f	or all 3 terms <b>go to se</b>	ction 4
1 Will you be	e undertaking a placement as pa	art of the Erasmus+ ex	change Yes	No
1 29 2			res	NO
Will you be	e undertaking a placement as pa	art of the Turing Schem		NI-
or rains [	<u></u>		Yes	No
	if 'Y	es' and/or you'll be stu	dying abroad <b>go to se</b>	ction 4

## Continued

### Placement details

h

Where will your placement be?

Abroad UK Don't know n

Postcode

Is the placement: paid unpaid If 'unpaid', please tick which type:

a placement in a UK hospital, Public Health Service Laboratory or with a Clinical Commissioning group;

a placement in a UK Special Health Authority, the National Health Service Commissioning Board, the National Institute for Health and Care Excellence, the Health and Social Care Information Centre, Local Health Board, Health Board, Special Health Board or Health and Social Services Board;

a placement in a UK Local Authority carrying out its duties relating to health, welfare or caring for children and young people, a voluntary organisation providing facilities or carrying out similar activities or a Local Authority acting in the exercise of public health functions;

the UK prison or probation sector or after-care services;

unpaid research in a UK or overseas institution; or

an unpaid placement that is not listed above. n

# Section 4 - your UK bank or building society account details

You only need to tell us your bank details if you are applying for student finance that will be paid directly into your bank account.

You do not need to provide your bank details if you're only applying for tuition fee support (Tuition Fee Loan, a Tuition Fee Grant or a Grant for Tuition Fees) because this will be paid directly to your university or college and not to you.

This account must be in your own name and be able to accept direct credits.  Please note that missing or incorrect bank or building society details will result in your Maintenance Loan, Bursary (if applicable) or any grant payments being delayed.						
Sort code Account number						
Building society roll number (if applicable)						

# Loan request section

If you are applying for a Maintenance Loan, a Tuition Fee Loan or both, please complete this section to tell us how much you want to apply for.

National Insurance Number n							
Tick the box if you would like to apply for the maximum available to you.							
If you wish to apply for less than the maximum available to you, please state the amount							
Tuition Fee Loan  Make sure you find out from your university or or you apply for a Tuition Fee Loan. To find out howww.studentfinancewales.co.uk  Amount of Tuition Fee Loan you would like to apply for the	w much you can apply for visit:						
Tick the box if you would like to apply for the	, t						
If you wish to apply for less than the maximum av	allable to you, please state the amount						
We need you to give the name and address of twe can't get in touch with you, for example if yo By entering these details, you're confirming you they're happy for Student Loans Company to co.  Contact 1	ve told your additional contacts about this and						
Forename(s)	Forename(s)						
Surname	Surname						
Relationship to you	Relationship to you						
Address	Address						
Postcode	Postcode						
Country	On continue						
	Country						

# Section 5 - dependent and independent students

This section determines whether you are a dependent or an independent student. This is important as it establishes whose income we need to take into account from your household before we calculate your entitlement.

Will you be aged 25 or over on the first day of the academic year?

'es No

if 'Yes', you are an independent student, go to section 6

Have you been married or in a civil partnership at any time before the first day of the academic year?

Yes N

if 'Yes', you are an independent student, go to section 6

Will you have care of a person under the age of 18 on the first day of the academic year? ne

Yes

if 'Yes', you may be considered an independent student, **go to section 6** 

boxes above go to section 6

If you have previously been considered independent because you have supported yourself financially for a total of 3 years or more prior to the start of the first academic year of your course, you will continue to be considered independent.

if this applies to you go to section 6

Please tick the relevant box if any of the following apply to you:

Your parents cannot be found or it is not reasonably practicable to get in touch with them

You are irreconcilably estranged from (have no contact with) your parents and this will not change  $\lceil n \rceil$ 

At any point from the age of 16 to the start of your course, you have not been under the legal care of your parents; and, for three months or more, you have been in the custody or legal care of, or have been given accommodation by, a Local Authority  $\lceil n \rceil$ 

Both your parents are deceased

You have applied for student finance before, and the parent who was assessed for a contribution is deceased

Your parents are living outside the UK, Gibraltar or EU and the assessment of their financial circumstances would place them in jeopardy

Your parents are living outside the UK, Gibraltar or EU and it would not be reasonably practicable or possible for them to send you money

If you have ticked any of the boxes above, you will be contacted for evidence and, subject to this, you may be considered independent.

if you have ticked any of the

# Section 6 - student financial questions

	does not apply to you, enter 'None' or 'N/A' as the answer.							
a	Unearned income  Taxable unearned income is any income you receive from the following sources:  • bank or building society gross interest;  • property, lettings or rent;  • dividends or investments;  • trusts or sponsorships;  • any other payment received for attending the course.  Estimate the total taxable unearned income, before deductions, that you expect to receive during this academic year.							
	What is the source of	this income?						
b1	Payments from ar Will you be employed		mic year 2025/26	6?	Yes	No if 'N	No' <b>go to</b> (	
b2	Will your employer be specifically releasing you to attend your course this academic year?  If 'Yes', how much will your employer pay you for time spent				Yes	No if 'N	No' <b>go to (</b>	
	attending your course during this period?							
b3	During this academic year, will you or your employer pay any money into a pension fund on your behalf?				Yes	No		
	If 'Yes', how much dur	ing this period?			£			
С	Dependent childred Give details of any childred this academic year. The child's income sho	ldren who will be		-	•	-	_	
	security contributions i Child Tax Credits.	n tax year 2023-2	24. Do not includ	e any incor	me from (	Child Bene	fit or	
	Child's full name	Date of birth	Relationship to you	Who will t		l's income source	n e	

# **Section 7 - Special Support**

If one of the categories below applies, you may qualify for Special Support.

To apply for Special Support tick the box(es) that are most relevant to you. **n** You must send supporting evidence with your application. **e** 

I'm a lone parent, or lone foster parent, with a child, or young person aged under 20 who is in full-time education below higher-education level.

I have a partner who is also a full-time student, and one or both of us are responsible for a child, or young person aged under 20 who is in full time education below higher education level.

I have a disability and qualify for the Disability Premium or Severe Disability Premium.

I'm deaf and qualify for Disabled Students' Allowance.

I have been treated as incapable of work for a continuous period of at least 28 weeks.

I have a disability and qualify for Income-Related Employment and Support Allowance.

I'm waiting to go back to a course having taken agreed time out from that course due to an illness or caring responsibility that has now ended.

I'm aged 60 or over.

I'm entitled to Housing Benefit or the housing element of Universal Credit.

I'm entitled to Personal Independence Payment (PIP).

I'm entitled to Disability Living Allowance (DLA).

I'm entitled to Armed Forces Independence Payment (AFIP).

None of the above apply to me.

If none of the categories above apply to you, go straight to Section 8. For more information on Special Support go to www.studentfinancewales.co.uk.

# Section 8 - Parents' Learning Allowance, Adult Dependants' Grant and Childcare Grant

Are y	ou a lone paren	t?				Yes	No	if 'Y	es' <b>go t</b>
•	ou under 25, liv Idcare Grant or	•				Yes	No	if' 'N	No' <b>go t</b>
f you	answer 'Yes' to	b1 and you a	are a care lea	ver <b>- go t</b> e	o c n				
Did yo	ou start your co	urse on or af	ter 1 August 2	2018?		Yes	No	if' 'Y	es' <b>go t</b>
	the total estima	¬	fter Income T	ax and Na	ational li	nsurance	deduc	ctions	in this
You	£		Your partner	£					
How	much of this w		•	ne child el	ement o	of Univers	sal Cre	edit for	this
You	£		Your partner	£					
	ng the academi			•					
• the	ng the academi childcare elem x-Free Childcar ildcare Allowan	ent of Workir e from HM Ro	ng Tax Credit evenue and C	or Univer	sal Cred	dit; or		Yes	No
<ul><li>the</li><li>Tax</li><li>Ch</li><li>If 'Ye sour</li></ul>	childcare elem x-Free Childcar	ent of Working from HM Roce from the Net Childcare Cetime. You	ng Tax Credit evenue and C IHS? Grant if you re can only apply	or Univer Customs (leceive chile	sal Cred HMRC); dcare s	dit; or or upport fro	m one	e of the	ese
• the • Tax • Ch If 'Ye sour supp  You • you • you	e childcare elem x-Free Childcar ildcare Allowan es', you can't ge ces at the sam	ent of Working from HM Rece from the Net Childcare Cet time. You determine the above some for Adult Expendent if the artner if you significant.	ng Tax Credit evenue and Calles?  Grant if you recan only applyources. In Capendants' deir income is tarted your contents.	or Univer customs (laceive child y for Child Grant for more that	sal Cred HMRC); dcare si lcare Gr : n £3,923 re 1 Au	dit; or or upport from the and	om one u stop cadem	e of the claimin	ese ng ar 2025/
• the • Tax • Ch If 'Ye sour supp  You • you • you on	e childcare element of childcare childcare allowant es', you can't get ces at the same port from any of the are not eligible or other adult de cur cohabiting pare cohabiting	ent of Working from HM Rece from the Net Childcare Control of the above some for Adult Expendent if the attraction of the 1st acade	ng Tax Credit evenue and Calles?  Grant if you recan only apply ources.   Dependants' deir income is tarted your comic year of your comic year.	or Univer customs (laceive child y for Child Grant for more that	sal Cred HMRC); dcare si lcare Gr : n £3,923 re 1 Au	dit; or or upport from the and	om one u stop cadem	e of the claimin nic yea were u	ese ng ar 2025/
• the • Tax • Ch If 'Ye sour supp  You • you • you on	e childcare elements. Free Childcare ildcare Allowanies', you can't get ces at the same port from any of are not eligible are other adult de ur cohabiting pat the 1st day of the same reconstructions.	ent of Working from HM Rece from the Net Childcare Cetime. You cethe above some for Adult Expendant if the Ist acade Adult Dependent Adult Adult Dependent Adult Dependent Adult Dependent Adult Dependent Adult Adult Dependent Adult	ng Tax Credit evenue and Calles?  Grant if you recan only apply ources.   Dependants' deir income is tarted your comic year of your comic year.	or Univer customs (laceive child y for Child Grant for more that	sal Cred HMRC); dcare si lcare Gr : n £3,923 ire 1 Au e.  Yes husbar wife	dit; or or upport from the argust 2018	om one u stop cadem	e of the claimin nic yea were u	ese ng ar 2025/ under 25
• the • Tax • Ch If 'Ye sour supp  You • you • you on	e childcare elements. Free Childcare ildcare Allowandes', you can't get ces at the same port from any of are not eligible are other adult desur cohabiting pathe 1st day of the output applying for applying for	ent of Working from HM Rece from the Net Childcare Cetime. You cethe above some for Adult Expendant if the Ist acade Adult Dependent Adult Adult Dependent Adult Dependent Adult Dependent Adult Dependent Adult Adult Dependent Adult	ng Tax Credit evenue and Calles?  Grant if you recan only apply ources.   Dependants' deir income is tarted your comic year of your comic year.	or Univer customs (laceive child y for Child Grant for more that	sal Cred HMRC); dcare si lcare Gr  £3,923 ire 1 Au e.  Yes husbar wife civil pa partne	dit; or or upport from the and or such a suc	cadem	e of the claimin nic yea were u	ese ng ar 2025/ under 28

# Section 8 - Parents' Learning Allowance, Adult Dependants' Grant and Childcare Grant

## Continued

:3	Will your 'other adult dep more than £3,923 in this		e Yes	No	If 'Yes' you will not receive Adult Dependants' Grant – go to f		
4	Give your adult dependa	nt's income for the 2	2023-24 tax y	year. 📶	e		
	Income						
	All salary, wages and se (including income from p		£				
	All income from pensions, including private, occupational and state  If you receive a lump sum pension, only declare the amount you received that you paid tax on.		£				
	All gross taxable income savings, investments and		£				
	Taxable state benefits		£				
	All other taxable income		£				
	Deductions						
	Private pension contribut Voluntary Contributions (		£				
	Allowable expenses on v	vhich tax relief is	£	£			
f	Only complete this que	stion if you started	d your cours	se before	e 1 August 2018		
	Give details of financial or your husband, wife or pa						
	Please enter the annual	amount					
	Туре	£	Туре		£		
	Туре	£	Туре		£		
	Туре	£	Туре		£		
	Туре	£	Туре		£		

# Section 9 - about your family n

If you are a dependent student, go to question a. n

If you are an **independent student with a partner**, go to the **Terms and Conditions** on **pages 18 and 19** and then pass this form to your partner to complete **section 10**. n

If you are a single independent student, go to the Terms and Conditions on pages 18 and 19.

Which parent do you normally live, or have more contact with?

Mother Father

or

Both N/A

What is the current relationship status of this parent?

Single

Living with a partner

Married/civil partnership n

Separated

Divorced/dissolved civil partnership

Widowed/surviving civil partner

Have your parents divorced, separated or been in a civil partnership which has been dissolved, since 1 September 2023?

**r**es

No

Now read and sign the **Terms and Conditions** on **pages 18 and 19** and then pass this form to the person(s) who you have indicated in 'question a' to complete **section 10**.

### What you need to do next

Read and sign the **Terms and Conditions** on pages **18 and 19**and then pass this form to your
parent(s).

# What your parent(s) need to do next

The parent(s) you normally live with should complete **section 10**. If the parent indicated in 'a' is married, in a civil partnership or living with a partner, their partner must also complete **section 10**.

b

a

\_

## Terms and Conditions

These terms and conditions ("terms") and applicable legislation apply to all of the student finance available to students for the academic year 2025/26.

I understand that I must read the specific terms about the student finance products available because they will affect me if I apply for them at any time in this academic year.

I understand that my application for student finance may be delayed unless I sign and date these terms.

#### **Loan Contract**

- I confirm I have read and understood these terms and A Guide to Terms and Conditions available at www.studentfinancewales.co.uk/terms-andconditions.
- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
- I understand that student finance is provided to me by the Welsh Ministers (the "Lender") which includes any persons acting on their behalf and any replacement(s) under section 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the "Act").
- I understand these terms, the Act and the regulations made under section 22 of the Act will apply to any student finance provided to me by the Lender.
- I understand that "student finance" in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the regulations.
- I understand that the Student Loans Company Limited ("SLC") carries out certain functions on behalf of the Lender.

#### My Obligations

- 7. I understand that if I have:
  - (i) reached the age of 18 years; and
  - (ii) have entered into agreement(s) for a loan under section 22 of the Act before I reached the age of 18 years,

I am agreeing to "ratify" any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to "ratify" any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.

- I agree to give SLC any information they need in support of this application for student finance and/or to seek repayment.
- I agree to tell SLC immediately if my circumstances change in any way that might affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may

- have to repay the student finance I have already received. I agree that from the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC about any changes in my personal details (including my National Insurance number) and contact details I have provided.
- 10. I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
- 11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act and the regulations. I understand that I will repay my loan(s) through the United Kingdom ("UK") tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
- 12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a/are contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
- 13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

### **Legal Action and Applicable Law**

14. In the event of any legal action, I agree that the laws of England and Wales will apply and that the courts of that part of the UK will hear any legal action. If my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action. I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

#### Sharing Information

- 15. If I am in breach of these terms and/or the regulations I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.
- I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
- 17. I understand that SLC will process my personal data in line with the Privacy Notice available at www. studentfinancewales.co.uk/privacy-notice which may be updated from time to time.



### Disabled Students' Allowance ("DSA")

This section applies if I apply for DSA this academic year.

- 18. I understand that any equipment I receive through DSA must be used for my course of study. Where my DSA allowance has not been exhausted, I understand that it may be used to contribute toward the cost of repairs and/or replacements of equipment received through DSA. I understand that I may need to make a contribution towards repair costs where I have exhausted my DSA entitlement, modified the equipment and/or breached the terms of my Agreement. I also understand that my DSA entitlement cannot be used towards the replacement of DSA equipment in circumstances where I have lost or misplaced any DSA equipment that my DSA entitlement funded in full or part.
- 19. I understand that if I consent to SLC sourcing my equipment and support, SLC can pay the suppliers of any approved equipment and support directly.
- I understand that with my consent, SLC can make payment to the needs assessment centre on my behalf.
- 21. I understand that with my consent, SLC can make a direct payment on my behalf to third parties providing any other approved service or support to me.
- 22. If I do not agree to SLC paying the suppliers of equipment, support or other services on my behalf, I understand that I will be responsible for meeting the costs of any approved equipment, support or other services out of my DSA allowance. SLC reserves the right to request evidence of receipt of equipment, support or other services in relation to my DSA.

#### **Childcare Grant ("CCG")**

This section applies if I apply for CCG this academic year.

- 23. I understand that if I do not provide the evidence of childcare costs within the timescales set, I may lose my entitlement. If my childcare costs are different from the estimates I have provided, further payments of my CCG may increase or decrease accordingly. If no further CCG payments are due to be paid to me, I may be liable to repay any difference.
- 24. I understand that if I do not take up my childcare, or if I change to a childcare provider who is not registered or approved, I will have to pay back any overpayment.
- 25. I confirm that neither I nor my husband, wife, civil partner or cohabiting partner have chosen to receive support for childcare from:
  - (i) the childcare element of Working Tax Credit;
  - (ii) the childcare element of Universal Credit;
  - (iii) Tax-Free Childcare; and/or
  - (iv) the NHS Bursary Childcare Allowance; and I agree to tell SLC immediately if I or my husband, wife, civil partner or cohabiting partner does receive this support. I understand that SLC may share my personal data with HMRC to check whether I get childcare support.

Customer Refere Your full name (in BLOCK CAPITALS		Today's date
Your signature	×	Day Month Year
declaration Please pas	at person(s) you indicated in section 9 must consist on page 28.  s this form to them now.  In independent student who is single, please are application.	

## How to complete this section

## If you are a single parent of the student

Enter your information as Person 1, leave Person 2 blank.

## If there are two parents in the student's household

Complete this section with information for both Person 1 and Person 2.

## If you are the partner of an independent student

Enter your information as Person 1, leave Person 2 blank.

## Use the supporting notes to prevent any delays to the application



Where you see this icon it means there's additional information in the Supporting Notes which will help you complete your supporting application.

This could be information about how to complete a question or section or an instruction to send specific supporting documents.

Read the notes – if you don't answer a question or section correctly or you don't include the documents we need this will delay the students application.

## What details do I need to provide?

You need to provide:

- your personal details, such as your name and address;
- your National Insurance (NI) number (if you have one);
- details of any income from the UK or overseas for tax year 2023-24 that HM Revenue and Customs (HMRC) doesn't know about;
- details of any pension payments you made for the tax year 2023-24; and
- details of any other dependants.

## Why do I need to tell you my income from the 2023-24 tax year?

We use figures from this tax year because it is the most up-to-date information that HMRC holds for vou.

You must tell us your 2023-24 income details as we cannot accept amounts from any other tax year. This ensures the student(s) you're supporting receives everything they're entitled to.

## What happens if my household income has dropped since tax year 2023-24?

If your household income is expected to or has dropped by at least 15% since tax year 2023-24, you can apply for a current year income assessment. This means we'd assess the student for funding based on your estimated income for tax year 2025-26.

You must still complete this form but can provide a more up to date income figure later to ensure the student gets paid the right amount. Read page 15 of the supporting notes for information on how to apply for a current year income assessment.

### Additional information

To find out how we'll use the information you provide go to

www.studentfinancewales.co.uk/privacynotice to read our Privacy Notice before completing this form.

### If you have further questions you can:

- check out the supporting notes
- visit www.studentfinancewales.co.uk

## Continued

Part A – Your personal details			
Person 1	Person 2		
Your Customer Reference Number (If you have one)  Relationship to the student	Your Customer Reference Number (If you have one)  Relationship to the student		
Title	Title		
Forename(s)	Forename(s)		
Surname	Surname		
Any previous names you may be known by	Any previous names you may be known by		
Sex	Sex		
Male Female	Male Female		
What is your current marital status?	What is your current marital status?		
Married/civil partnership	Married/civil partnership		
Divorced/dissolved civil partnership	Divorced/dissolved civil partnership 📶		
Living with a partner	Living with a partner		
Separated n	Separated n		
Widowed/surviving civil partner n	Widowed/surviving civil partner n		
Single	Single		
Preferred correspondence language	Preferred correspondence language		
Welsh English	Welsh English		

## Continued

Date of birth / / / / / / / / / / / Place of birth (name of town or village exactly as it appears on your birth certificate or passport)	Date of birth / / / / / / / / / / / / / / / / / / /			
Contact address	Contact address			
Postcode	Postcode			
Contact telephone number	Contact telephone number			
Contact telephone number	Schaot Giophone Hamber			
Email address	Email address			
You do not have to disclose your financial information to the student.  If you would like to provide it separately, you can download an Assessment of Financial Circumstances – Academic Year 2025/26 from: www.studentfinancewales.co.uk and return it to us.  Alternatively, you can have the form sent to you by ticking this box:				
Person 1	Person 2			
Send me a separate form	Send me a separate form			

## Continued

## Part B - Data sharing and you

**If you have a National Insurance (NI) number** you must provide it below. We will use your NI number to check your income for the 2023-24 tax year with HM Revenue & Customs. This allows us to gain the most accurate financial information.

**If you do not have an NI number** then we will need full evidence of your financial details for the 2023-24 tax year. n

	Person 1		Person 2	
Q1	Do you have an NI number?  Provide your NI number:	Yes No - go to Q6  go to Q2	Yes No - go to Q6  go to Q2	
Q2	Did you complete a self assessment tax return in the UK for the tax year 2023-24?	<b>Yes</b> - go to Q3 <b>No</b> - go to Q5	<b>Yes</b> - go to Q3 <b>No</b> - go to Q5	
Q3	Did you receive any UK income that was under a tax threshold?	<b>Yes</b> - go to part C <b>No</b> - go to Q4	<b>Yes</b> - go to part C <b>No</b> - go to Q4	
Q4	Did you receive any income in tax year 2023-24 from overseas that wasn't declared to HMRC?	<b>Yes</b> - go to part D <b>No</b> - go to part E	<b>Yes</b> - go to part D <b>No</b> - go to part E	
Q5	HMRC will tell us any income you received in the UK from employment benefits and/or pensions. Did you receive any other income?	<b>No</b> - go to part E	<b>Yes</b> - go to part C <b>No</b> - go to part E	
Q6	Did you have any income during the <b>2023-24</b> tax year?	<b>Yes</b> - go to part C <b>No</b> - go to part E	<b>Yes</b> - go to part C <b>No</b> - go to part E	

## Continued

### Part C - Other income in the UK

#### Instructions

- Please give your financial details for the tax year from 6 April 2023 to 5 April 2024.
- Answer 'Yes' or 'No' to question Q1, if you answer 'Yes' please provide the income amount.
- If you answer 'No' to question Q1, this means you are telling us that you **did not** receive any income from that particular income type in tax year 2023-24.
- Although you may not have declared income to HMRC as it was below the taxable threshold, this needs to be declared and will be used when calculating the student's entitlement.

Financial details	Person 1	Person 2		
Q1 Did you receive any income in the UK that HMRC doesn't know about? n	Yes No - go to Q2	Yes No - go to Q2		
a Total income from savings and investments Only tell us about the amount of interest/income you gained from savings and investments during the 2023-24 tax year, not the actual amount of savings or invested sums you had.	£	£		
<b>b</b> Total income from property lettings, land or rent This includes the Rent a Room Scheme.	£	£		
c Total income from casual/freelance earning(s) This includes any supplementary sources of income.	£	£		
Q2 Did you receive any income from overseas that you haven't already told HMRC about?	<b>Yes</b> - go to part D <b>No</b> - go to part E	<b>Yes</b> - go to part D <b>No</b> - go to part E		

### Continued

### Part D – Overseas income for tax year 2023-24

#### Instructions

- Please give your financial details for the tax year from 6 April 2023 to 5 April 2024.
- Please enter your income in the currency you were paid in, you don't need to convert it.



You will need to send us evidence of any income declared in this section as HMRC are unaware of it.

#### **Financial details**

Q1 Did you receive any income from overseas from the following sources: n

Person 1

No - go to part E

Yes

Ye

#### Person 2

No - go to part E

Yes

- a Income from employment or self-employment If you have already informed HMRC of this income, you should not state it here.
- b Income from taxable state benefits
- c Income from occupational, private pension(s)
  If you received a lump sum pension, only declare the amount that you paid tax on.
- d Any other income

Examples of this includes income from:

- savings and investments;
- property lettings, land or rent; or
- casual freelance earnings.

This is not an exhaustive list, you may have other income.

e Total overseas income that HMRC doesn't know about?

Please total the amounts declared in questions a to d to provide an overall amount.

Q2 If your income in Q1 was not paid in pounds sterling, what currency was this paid in?

### Continued

### Part E - Income deductions

#### **Instructions**

- Please give your financial details for the tax year from 6 April 2023 to 5 April 2024.
- Answer 'Yes' or 'No' to questions Q1 and Q2, if you answer 'Yes' please provide the income amount.
- Any deductions declared in section 5 will reduce your household income figure when calculating the student(s) entitlement (as long as evidence is provided).

		Pe	rson 1		Persor	12	
Q1	Did you pay any private pension contributions?	<u>n</u>	Yes	<b>No</b> - go to Q2	Y	es	<b>No</b> - go to Q2
	Total amount you paid	£			£		
Q2	Did you pay any Additional Voluntary Contributions (AVCs)? n		Yes	<b>No</b> - go to part F	Y	es	<b>No</b> - go to part F
	Total amount you paid	£			£		

## Part F – Your dependants – not in further or higher education

Identify any children who will be wholly or mainly financially dependent on you.

Q1 Child dependants <u>not</u> in further or higher education in academic year 2025/26 n Do not include any dependants in further or higher education in Q1. Their details should be put into Q2. Include unearned income for **all** dependants.

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If you have more than 2 children and need more space	e use the additional notes section on page 29
Full name	Full name
Date of birth (DDMMYYYY)  Income for the year	Date of birth (DDMMYYYY)  Income for the year

# Continued

Q2 Child dependants in further or higher education in academic year 2025/26  Do not include the student when completing this question.  If the student is your partner, please include any children they named in their application for student finance if the children have applied for student finance.			
If you have more than 2 children and need more space use the additional notes section on page 29.			
Full name			
Date of birth (DDMMYYYY)  School, college or university			
Course			
Are they receiving financial support? If so, from which authority or organisation?			
Do you want to support this student's application for student finance?  Yes No			

## Declaration for parents or partners

Before signing, you should read the Privacy Notice in the notes that accompany this form.  $oxedsymbol{ ext{fn}}$ 

This application for financial support may be delayed unless you sign and date this declaration.

- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not I understand the student(s) I am supporting may have their financial support withdrawn and I could be prosecuted. Any information provided which is found to be materially inaccurate may be regarded as evidence of an attempt to mislead the Student Loans Company Ltd (SLC). In such circumstances, SLC may report the matter to the authorities and/or terminate the student's eligibility for student finance.
- I agree to provide any further information in relation to the applicant's application for financial support as may reasonably be required, and I agree to provide immediate notice of, and details in relation to, any change in my circumstances that might in any way affect this application for financial support.

#### Person 1

# Your full name (in BLOCK CAPITALS) Your signature X Day Today's date

#### Person 2

Your full name (in BLOCK CAPITALS)		
Your signature		
Today's date	Day Month Year	

#### **Deadline**

To make sure the student receives their first payment at the start of term, this form **must** be returned with all of the evidence we need by 27 June 2025.

Please remember if the deadline passes we will do our best to process this application as soon as possible, however the first payment may not be available at the start of term.



Now pass this form back to the student.

Additional notes  If you are providing extra information please clearly mark what section and question number the information is about.

# Checklist

Before returning this form, please make sure you have done the following:

Fully answered all questions that apply to you.

Enclosed all evidence items.

Completed the Loan Request section if you are applying for a Maintenance Loan, Tuition Fee Loan or both.

Asked your parent(s) or partner to complete section 10 if applying for student finance based on your household income.

Signed and dated the Terms and Conditions on pages 18 and 19.

Checked your parent(s) or partner have signed their declaration on page 28 (if applicable).

### What happens next

It can take at least 6 weeks to assess your application and all the relevant evidence. We'll then send you a letter showing the amount of financial support you'll receive.



## Remember to pay the correct postage.

You must return your completed form to: Student Finance Wales

PO Box 211 Llandudno Junction

**LL30 9FU** 

# Give permission for someone to contact us on your behalf

If you'd like to give permission for a nominated person to talk to us about your account, you can use this form to set up Consent to Share (CTS) for them.

A nominated person could be:

- an individual person such as your parent, foster parent, sibling or partner; or
- a university/college advisor or a third party advisor. A third party advisor could be a social worker, personal advisor or charity advisor (from organisations such as WeBelong, Become or StandAlone).



## What your nominated person needs to know

When they call us, they'll need to pass our security authentication using the details you provide on this form. They'll be able to discuss and ask for:

- any information about your account, except for your bank details
- the status of your application and any evidence that we need
- correspondence you've been sent or request forms for you



## What do I need to do?

**Section A** - Complete this if you want to give permission to an individual person.

**Section B** - Complete this if you want to give permission to a university/college advisor or a third party advisor.

You can set up CTS for both an individual person and an advisor using the same access code.

If any of the details on this form are left out, we can't set up CTS.

Once you complete this form, please return it with your application form.



# Is there a way to allow a third party to make updates to my account?

You can give Power of Attorney (PoA) to a third party. A PoA is an official document where you can appoint an attorney allowing them to release or update information relating to your account. A PoA must contain the specific period for which the third party can act as an attorney, and the specific tasks they can perform. You can still complete the sections of the form below and send us a copy of the PoA document. As above, the person holding PoA must pass our security authentication.



# I've changed my mind and no longer wish to give permission. What should I do?

You can remove your permission at any time. To do this, call us on 0300 200 4050 or write to us at:

Student Loans Company Limited 10 Clyde Place Glasgow

Glasgow G5 8DF

Once you tell us that you want to remove your permission, your nominated person won't be able to access your account information.

1 SLC/CTS



# Section A - Permission for an individual person

Provide the details of the individual person. When they call, they'll need to confirm your full name, customer reference number and these details that you're providing before accessing your account.

Forename	
Surname	
Date of birth (DDMMYYYY)	
Relationship to you	
Access code/Password (this should be different from the password you use to sign into your account)	
Contact address	
Postcode	
Date you want permission to be active from	
Date you want permission to end (this can be updated/extended at any time).	

2 SLC/CTS



Your signature (in ink)

X

# Section B - Permission for university or third party advisor

Provide the details of the university or third party advisor. When they call, they'll need to confirm your full name, customer reference number and these details that you're providing before accessing your account.

Advisor details	
Advisor forename	
Advisor surname	
Organisation name	
Department	
Job title	
Access details	
Access code/Password (this should be different from the password you use to sign into your account)  Date you want permission to be active from Date you want permission to end (this can be updated/extended at any time).	
Student Declaration	
finance account with the person named.	nited can exchange information about my student
Your customer reference number  Your full name (in BLOCK CAPITALS)	

3 SLC/CTS

Today's date (DDMMYYYY)